



RAJU SHROFF ROFEL UNIVERSITY, VAPI

A STEP AHEAD TOWARDS A SUCCESSFUL CAREER

"Established under Gujarat Private University Act, 2009."

List of requisite enclosures (self- attested documents to be submitted along with the application form)

- 1) School Leaving Certificate
- 2) Graduation Marksheet(s) / Degree Certificate
- 3) Post-Graduation Mark sheet(s) / Degree Certificate (In case of CGPA/CGPI, the candidate is required to submit the attested copy of the conversion formula to convert it into equivalent percentage)
- 4) CA/CMA/CS Certificate (If Applicable)
- 5) Caste Certificate (If Applicable)
- 6) Valid Non Creamy Layer Certificate for SEBC (If Applicable)
- 7) Certificate of Physical Disability (If Applicable)
- 8) No Objection Certificate on the letterhead of the current employer organization stating mentioned conditions (in Original)
- 9) A Certificate on the letterhead of the current employer organization stating availability of study leave and other conditions, etc. (Applicable to Full-Time Sponsored Research Scholars)
- 10) Equivalence Certificate from Association of Indian Universities (If Applicable)
- 11) Candidates shall also submit endorsed documents that the laboratory/experimental facility is available at their proposed place of work or if they plan to do experiment in any other University/institute etc. then the candidate must produce a "No Objection Certificate" (NOC) from the respective HOD/Director of the University/Institute etc.
- 12) UGC-NET/UGC-CSIR NET/JRF/SLET/GPAT Certificate (If Applicable)
- 13) M.Phil Certificate and Marksheet(s) (if applicable)
- 14) Teacher fellowship holder Certificate etc. (If Applicable)
- 15) A Certificate from the Parent Institution/University stating equivalent credit weightage has been assigned to the students for the credits earned in the MOOCs opted by him/her through SWAYAM platform in the credit plan of the programme offered by the Parent Institution/University; wherein it should be categorically specified that MOOCs opted by any student has been allowed only for 20% of the total courses offered in a particular program in a semester by the Parent Institution/University
- 16) Fee Receipts
- 17) Proof of Local Residential Address
- 18) Migration Certificate (in Original)
- 19) 3 Recommendation Letters from eminent persons not below the rank of a Professor



- In case of CGPA/CGPI, the candidate is required to submit the attested copy of the conversion formula to convert it into equivalent percentage
- In case, the validity period of Non-creamy layer certificate is due for expiry, the candidate will have to produce a certificate with renewed validity at the time of producing requisite documents
- Sr. No. 15, mentioned above is only applicable to candidates having cleared their relevant Master's Degree with the inclusion of online learning courses through SWAYAM platform for 20% of the total courses offered in a particular program in a Semester




I/c REGISTRAR
Rajju Shroff ROFEL University
VAPI